



SAFARICOM PLC  
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# **EXPRESSION OF INTEREST (EOI)**

## **For**

# **SPARE PARTS MANAGEMENT SERVICES**

**Document Release Date:**  
**Closing Date for Receipt of EOI:**

**Monday 30<sup>th</sup> May 2022**  
**Tuesday 14<sup>th</sup> June 2022, 4.00 p.m. EAT**



## 1. Introduction and Background

Safaricom is a leading integrated communication services provider in Kenya and has a steadily growing base of subscribers and enterprise clients. The company is continuously expanding the network and upgrading existing capacities to meet the changing needs of its customers. To meet this objective Safaricom continuously seeks to partner with competent suppliers and service providers for supply of various goods and services.

In line with its commitment to provide high availability of services to both internal and external customers, the company is in the process of engaging in partnerships with organizations to offer spare parts management services for Safaricom PLC.

Safaricom PLC is therefore seeking Expressions of Interest (EOI) from qualified and reputable vendors to provide Spare Parts Management Services.

## 2. The EOI Scope and Requirements

The principle objective of this EOI (Expression of Interest) is for Safaricom PLC to identify competent and experienced suppliers who have sufficient capacity to provide Spare Parts Management Services as per Safaricom requirements.

Safaricom PLC is therefore soliciting for expression of interest from interested companies clearly showing the following information:

- Years of Experience as Spare Parts Management Services provider.
- The principal place of business.
- Countries where the supplier provides Spare Parts Management Services.
- List of clients for whom the supplier has provided the Spare Parts Management Services in the last five (5) years with reference contact details. Also include current clients where applicable.
- Current capabilities for repair, replacement and testing of multi-vendor spare parts.
- Three years audited financial accounts.
- Any additional information that supports the supplier's capabilities.



### 3. Submission of EOI Responses

Interested suppliers shall submit their responses to this EOI in soft copy addressed to [SNdubi@Safaricom.co.ke](mailto:SNdubi@Safaricom.co.ke); and copied to [PGathura@Safaricom.co.ke](mailto:PGathura@Safaricom.co.ke) no later than Tuesday 14<sup>th</sup> June 2022 at 4.00 pm. EAT

Prospective suppliers should attach a separate excel document with specific responses to each of the requirements above in the following format:

Item no.	Requirement	Comments
1	Years of Experience as Spare Parts management Services provider;	
2	The principal place of business;	
3	Countries where the supplier provides Spare Parts Management Services.	
4	List of clients for whom the supplier has provided the Spare Parts Management Services in the last five (5) years with reference contact details. Also Include current clients where applicable. Attach separate document in the format below.	
5	Three years audited financial accounts. Attach 3 separate files for each.	
6	Current capabilities for repair, replacement and testing of multi-vendor spare parts.	
7	Any additional information that Safaricom should be aware of.	

**NB:** All attachments to be in separate zipped folders clearly numbered.

**Table for Item 4 Above**

Client Name	Country	Scope	Supporting Documents e.g. contracts, purchase orders, award letters e.t.c	Contact Details i.e. emails and phone numbers



1. Ensure you share your responses in excel format (with text explanation only).

#### 4. Next Steps

- Review of submitted Expressions of Interest.
- Prequalification of shortlisted suppliers.
- Issuing of tender to prequalified suppliers.
- Award of successful bidder.

#### **NOTE TO SUPPLIERS:**

- Only the suppliers who meet our minimum requirements will be considered for further discussions.
- **No prices should be provided with this EOI.**
- Safaricom PLC reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged into, other than for the purposes of informing the bidders of the outcome of the process.
- The receipt of a response shall not bind Safaricom into any contractual agreements with the bidder. Such arrangements shall only come into place once an award is issued and the bidder is successful as evaluated technically and commercially. Any costs associated with the preparation and submission of the response to the EOI shall be borne by the vendor.
- Safaricom and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the documents and information submitted in connection with this application.
- State if you submit this EOI as a joint venture/consortium or any other joint format
- Suppliers who wish to provide **bulk documents** using share drives **MUST** use **Microsoft OneDrive**. Documents submitted using Google Drive or public share drives will not be accepted. Have all the attachments supporting your submission in a separate zipped file or files. If your submission is above 20MB, share the files through Microsoft OneDrive (it's free up to 5GB). The emails to be allowed access are [SNdubi@Safaricom.co.ke](mailto:SNdubi@Safaricom.co.ke) and [PGathura@Safaricom.co.ke](mailto:PGathura@Safaricom.co.ke).

