

SUSTAINABLE WASTE MANAGEMENT POLICY



Decision Point	Recommend 	Agree 	Performance 	Input 	Decide 
Indicate Key decisions points within the process.	Indicate Approver's Name & Department	Indicate Approver's Name & Department	Department Name ONLY	Department Name ONLY	Indicate Approver's Name & Department

RAPID	Name & Designation	Name & Designation
R	Peter Kioko – Senior Manager Property and Essential services	Karen Basiye - Director, Sustainable Business and Social Impact
A	Dillip Pal - Chief Finance Officer	Paul Kasimu – Chief Human Resource Officer
P	Sustainability Supply Chain Management	Property & Essential Services, Technology
I	Sustainable Business and Social Impact	Property & Essential Services,
D	Fred Waithaka Chief Corporate Affairs Officer	

Document Review

Next Review Date	Documentation and its content will be reviewed on need be basis and/or in response to changes in our working arrangements, in line with integrated documented information procedure.
------------------	--

Document History and Version Control

Date	Version	Reason for Change / Change Detail	Training/Awareness required? (Y/N)	If yes, specify if individual or group training
	3.0	To Incorporate requirements of the National Sustainable Waste Act 2022 and e-waste as an internal and external environmental issue.	N	

Retention, retrieval and disposal management

Retention and Retention Period	Retrieval	Disposal	Designation of person in charge	Name of person in charge
On SharePoint and reviewed annually as per documented information procedure	Online – SharePoint	Archive on SharePoint	Manager- Climate and Environmental Management	Valentine Cheruiyot

--	--	--	--	--

Author/Owner

Name	Designation
Valentine Cheruiyot	Manager- Climate and Environmental Management

Executive Approval

Name	Designation:
Karen Basiye	Director Sustainable Business and Social Impact
Paul Kasimu	Chief Human Resources Officer
Fred Waithaka	Chief Corporate Affairs Officer

Table of Content

1.0 Purpose/Objectives.....7
2.0 Rationale.....8
3.0 Scope.....9
4.0 Definitions.....9
5.0 Responsibility.....10
6.0 Privacy.....13
7.0 Policy details and commitment13
8.0 Policy communication.....14
9.0 Procedure effective date14
10.0 Related documents/Reference14

1.0 Purpose/Objective

Solid waste is known to cause environmental pollution if not handled and disposed of correctly. Safaricom is committed to embedding circular economy and waste hierarchy approach to manage the different fractions of waste generated from our day-to-day activities. We recognise waste as a resource that can be used to create green jobs, advance sustainable development and combating climate change.

The objective of this policy is to support the implementation of the sustainable waste management programme towards achieving the following:

- i. 100% compliance to the National Sustainable Waste Management Act of 2022, Waste management regulations of 2006 and draft EPR regulations 2021.
- ii. Zero waste to dumpsite by embedding circular economy model and waste hierarchy on waste prevention, minimization, reuse, recycling, repurposing and recovery.
- iii. Combat climate change and advance sustainable development goals (SDG 12, 13, 14 and 15).

2.0 Rationale

The Sustainable Waste Management Act was enacted into law in August 2022. The law imposes a radical shift in waste management from a linear to a circular economy and the use of the waste hierarchy approach. It seeks to promote sustainable waste management to improve the health of all Kenyans, and reduce air, land, freshwater and marine pollution. The law is geared towards moving the country towards the realization of the Zero Waste principle, whereby waste generation is minimized or prevented.

The law requires the waste generators to ensure that waste is collected, separated at the source, reused, and recycled and that the remaining waste stream is destined for a

secure, sanitary landfill (capped at 5%). It also requires the waste to be collected and transported by NEMA licensed waste service providers to compost facilities or material recovery facilities. Any contravention to the above requirements will attract a fine of KES 5,000,000 or 0.5% of their net income registered in the previous tax year or a jail term of 4 years or both.

As an environmentally responsible organization, Safaricom is committed to ensuring its operations adhere 100% to the regulatory requirements and develop innovative ways to enhance resource efficiency and adoption of circular economy.

In line with Safaricom's SDG Agenda specifically Goal 12 which advocates for Responsible Production and Consumption, Safaricom has committed to achieve environmentally sound management of all wastes throughout their life cycle, in accordance with agreed local and international frameworks, and significantly reduce their release to air, water and soil in order to minimize their adverse impacts on human health and the environment.

This policy will ensure that Safaricom manages its operations responsibly, decreasing its environmental impact and promoting responsible behaviors.

3.0 Scope

Applicable to general and electronic waste generated by Safaricom's operations, facilities, employees, contractors, and customers.

4.0 Definitions

E-waste- E-waste refers to any unwanted / broken/discarded electrical or electronic devices that have ceased to be of value or use to the owner. They include Television, mobile phones, microwaves, antenna, solar panel , home theatre etc.

SWM- sustainable waste management refers to the strategic approach to sustainable management of solid wastes covering all sources and all aspects, covering generation, segregation, transfer, sorting, treatment, recovery and disposal in an integrated manner, with an emphasis on maximizing resource use efficiency.

Waste hierarchy- The waste hierarchy is a simple ranking system used for the different waste management options according to which is the best for the environment. The most preferred option is to prevent waste, and the least preferred choice is disposal in landfill sites.



Sustainable development – sustainable development is the idea that human societies must live and meet their needs without compromising the ability of future generations to meet their needs.

Circular Economy- Circular economy is the system where materials never become waste and nature is regenerated. it is model of resource production and consumption that involves keeping the materials and products in the circulation for as long as it is possible through processes such as sharing, reuse, recycling, composting, repurposing,

remanufacturing and repairing.

5.0 Responsibility

<p>Chief Finance Officer</p>	<ul style="list-style-type: none"> • Responsible for integrating the requirements of this policy standard into supply chain process and provision of resources required for successful implementation. • Ensure that the identified suppliers have a duty of care as well as commitment to comply with related best practices as defined from time to time. • Identify suitable partners to work with in advancing waste management initiatives. • Ensure availability of finance/budget for end-to-end implementation of this policy across all Safaricom facilities in the country
<p>Chief Corporate Affairs Officer</p>	<ul style="list-style-type: none"> • Responsible for the overall application of this policy and will ensure measures are in place to enforce compliance with regulatory requirements and any other standards that may be defined from time to time

<p>Director Technology</p>	<ul style="list-style-type: none"> • Responsible for ensuring that the network infrastructure complies with relevant aspects of this policy, as well as including adoption of technologies that will support Sustainable Waste Management Policy. • Support the implementation of this policy across all technical facilities in the country (MSRs and BTS Sites)
<p>Chief Corporate Security Officer</p>	<ul style="list-style-type: none"> • Responsible for ensuring that the waste management programme is appropriate, effective controls are available and utilized in managing the risks applicable to Safaricom. • Has mandate for independent monitoring of the status of Safaricom's compliance in regards to the Sustainable Waste management policy.
<p>Chief Human Resources Officer</p>	<ul style="list-style-type: none"> • Provide overall guidance on the implementation of the SWM Policy • Responsible for ensuring that the necessary resources and logistics for implementation of the programme within facilities are sufficient. • Ensure day to day implementation of the sustainable waste management policy. • Provision of necessary training to those responsible for implementation of the sustainable waste Management Policy.
<p>Regional Operations</p>	<ul style="list-style-type: none"> • Support the implementation of this policy across all facilities in the region including the Regional

	<p>Offices, Retail Shops, mini stores, MSRs and Sites MSRs and Sites captured under director technology.</p> <ul style="list-style-type: none"> Responsible for driving compliance with the Business partners (Dealers) based in the respective regions.
<p>Sustainability</p>	<ul style="list-style-type: none"> Develop specific procedures for seamless implementation of the programme, including surveillance and audits. Liaise with regulators on waste management requirements and emerging regulations. Identify suitable partners to work with in advancing waste management initiatives. Raise awareness internally and externally on the e-waste programme. Share experiences and lessons on implementation both internally and externally. Share business advisories and best practices on waste management. Provide thought leadership

6.0 Privacy

This Policy document shall be considered as “public document” and shall be made available to the concerned persons with proper access control. Subsequent changes and versions of this document shall be controlled.

7.0 Policy Details and Commitment

As an organization, Safaricom takes cognizance of the effects of its business operations on the environment and community around them and therefore commits to applying a waste hierarchy approach to prevent, minimize, reuse, recycle and recover waste products in preference to the disposal of waste to dumpsite. The company further commits to complying with the various regulations and the Duty of Care under Environmental Protection legislations.

All Safaricom staff, contractors are required to comply with this SWM Policy and the Environmental policy already in force to ensure efficient utilization of resources.

These policy commitments will be achieved by:

- Significantly, reducing waste generated through increased source reduction, reuse, recycling, and recovery.
- Promoting effective and efficient use of Safaricom assets, tools, systems, and personnel
- Developing innovative technological and digital solutions to foster waste reduction, reuse, recycling, and recovery of materials.
- Implementing end-to-end waste management programme in an innovative, efficient, equitable, cost efficient and environmentally friendly manner, consistent with the statutory requirements.
- Building partnerships that foster sound waste management in line with the SDG agenda Goal 12 (Responsible Production and Consumption).

- Providing thought leadership to Safaricom internal and external stakeholders on sound waste management practices

8.0 Policy Communication

The Sustainable waste management policy will be communicated to staff through daily bulletin and to public through the Safaricom website.

9.0 Procedure Effective date

Date when the policy will be affected. **01/02/2024**

10.0 Related Documents/References

- National Sustainable Waste Management regulation 2022
- Draft Extended Producer Responsibility regulations 2021
- Constitution of Kenya 2010, Article 42 on environment provides that “Every person has a right to clean and healthy environment’ Others are Article 69 and Article 70
- Kenya Vision 2030 – one of the flagship projects is the solid waste management systems initiative.
- The Environmental Management and Coordination, Waste Management Regulations, 2006
- National Environmental policy 2015
- The Environmental Management and Co-ordination (Environmental Impact Assessment and Audit Regulations, 2003
- The Occupational Safety and Health Act of 2007

- The Public Health Act, 2012 Part 126
- The County Government Act, 2012
- National guidelines on e-waste management 2010
- The Environmental Management and Coordination (Water Quality) Regulations, 2006
- International obligations – Multilateral Environmental Agreements (MEAs) including - The Basel convention, Stockholm Convention, Rotterdam Convention, Montreal Convention and Bamako Convention
- Ministerial Gazette Notice on plastic ban 2017