

BANK ACCOUNT DETAILS FORM:



SUPPLIER/AGENT/DEALER NAME: _____

ADDRESS: _____

P.O. BOX: _____

POSTAL CODE: _____

TOWN: _____

COUNTRY: _____

TELEPHONE NUMBER: _____

PIN REGISTRATION NUMBER: _____

VAT NUMBER: _____

BANK NAME: _____

BRANCH: _____

ACCOUNT NAME: _____

OLD ACCOUNT NUMBER: _____

NEW ACCOUNT NUMBER: _____

PAYMENT CURRENCY: _____

BANK ROUTING CODE: _____

BANK ROUTING METHOD: _____

BANK SWIFT CODE: _____

CONTACT PERSONS: _____

COMPLETED BY: _____

NAME	SIGN	POSITION	DATE
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SIGNED: (SIGNATORIES) 1 _____

SIGNED: (SIGNATORIES) 2 _____

SIGNED: (SIGNATORIES) 3 _____

LEGAL & SECRETARIAL SERVICES _____	DATE _____
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Requirements;

- (a) Latest original search report from Companies Registry which should not be more than one (1) month old, showing directors and shareholders
- (b) Board resolution of the company authorizing the change, printed on company letter head, signed by at least 2 directors under seal
If change in signatories, the board resolution should name the new signatories and provide ID numbers.
- (c) Copies of the I/D's of the proposed new signatories to the bank account which should match signatories as per b above.
- (d) The form must be printed on Supplier's/Dealer's letter head or Stamped
- (d) Cancelled Cheque or letter from the Bank Confirm the account details