



**SAFARICOM PLC P.O. BOX 66827-00800 WESTLANDS
NAIROBI, KENYA
TEL +254 722 000000
FAX +254 722 00 4202**

EXPRESSION OF INTEREST

PROVISION OF CONSTRUCTION CONSULTANCY FOR SAFARICOM AND MPESA FOUNDATION PROJECTS

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**Last Date for Receipt of EOI: Noon (East African Time), Wednesday 24th November
2022**

EOI-Construction Consultancy For Safaricom and Mpesa Foundation Projects



1.1. Introduction

Safaricom Plc is the leading integrated communication and financial services provider in Kenya, with a steadily growing subscriber base. The company is continuously expanding and reviewing its business, to meet the changing competitive landscapes, needs, and profiles of its customers.

Our efforts are geared towards positively impacting the lives of those in the communities around us and thus we strive to change the present to improve the future.

To this end, Safaricom Plc intends to engage services of reputable supplier(s) for the **Provision of Construction Consultancy for Safaricom and Mpesa Foundation Projects**. Safaricom is therefore soliciting for Expressions of Interest (EOI) from interested qualified providers.

1.2. Background and EOI Requirements

Safaricom outsources Construction consultancy services to professional firms, who offer specialized services in line with agreed terms of reference. This requirement is for the identification of a suitable firm(s) to offer Construction Consultancy for Safaricom and Mpesa Foundation Projects.

A summary of the terms of reference for this requirement is summarized below:

SCOPE OF THE ASSIGNMENT

Projects Description

Safaricom & Mpesa Foundations approve grants to beneficiaries that range from construction to supply of goods and equipment. The most common projects include construction of classrooms, science laboratories, dormitories, construction of Health facilities, renovation works, boreholes drilling and equipping, construction of latrines, installation of water tanks and water harvesting systems for schools, supply of medical equipment, supply of books and furniture to learning institutions among others. The consultant shall be responsible for preparing detailed designs and supervision of all projects assigned. The detailed designs shall be based on design brief provided by Safaricom & Mpesa Foundations.



Major Tasks and Responsibilities

The assignment shall cover the following professional services:

1. Architectural services
2. Structural Engineering
3. Quantity Surveying
4. Projects implementation supervision

The assignment period shall be for an initial duration of 2 years subject to annual evaluation unless advised otherwise by Safaricom & Mpesa Foundations.

During projects implementation the consultant shall undertake the following activities:

- Understand and interpret Safaricom & Mpesa Foundation's requirements.
- Constitute a project team with the relevant skills
- Carry out site analysis of the projects' sites
- Prepare design reports including requisite services.
- The consultant shall be required to take into consideration the following building concepts: functionality and design requirements, cooling efficiency, energy efficiency, innovation and minimization of operation and maintenance costs.
- Upon approval of Preliminary design by Safaricom/Mpesa Foundation, prepare detailed architectural, electrical, structural, mechanical and interiors layout drawings
- Prepare technical specifications.
- Prepare Bills of Quantities for the construction works including confidential cost estimates of different work packages.
- Prepare Tender Documents for both construction and supplies works.
- Assist with the tendering process including running of the pre-tender site visit and meeting; drafting minutes of the meeting including responses to questions raised during the visit; analyzing the different technical and arithmetic tender proposals; drafting tender evaluation report.
- Provide project management services including supervision of construction and supplies works
- Monitor and control the quality of materials for construction by employing clerk of works for the assigned sites
- Ensure that health and safety requirements are complied with.
- Maintain close liaison with Safaricom/Mpesa Foundation and with other stakeholders as may be required for performance of services.



- Ensure compliance with Local Building By-laws, Building code, physical planning act and other applicable statutory requirements and regulations,
- Participate in joint meetings and site visits with Safaricom/Mpesa Foundation
- Uphold community engagement and ensure proper stakeholder management and compliance with ISO 26000 (Corporate Social responsibility)
- Aid on dispute resolution when it arises between two or more parties.
- Prepare as-built drawings and oversee submission of completion reports and/or handover/closeout documentation at practical completion stage. Liaise with the relevant statutory bodies/approving authorities to facilitate and process all statutory approvals where needed for the projects. These include but not limited to;
 - NEMA approvals
 - KCAA approvals
 - WARMA approvals
 - Local Authority Planning approvals

The following are the estimated expected time frame for each project type

Project Type	Design and tendering Phase	Implementation Phase
Construction project	15 -30 days	90 days
Supplies Work	15-30 days	30 days

1.3. Submission of Responses

The Expression of Interest proposal should be submitted in the below format:

	Requirement	Response	Comments & Attachments
1	Experience-Number of Years' experience in Provision of services of a similar nature.		
2	List of corporate clients where firm has offered similar services- (Provide Contact Details and copies of Purchase Orders/reference letters in the Last year)		
3	Organization's procedures manual or Standard Operating Procedures (SOPs)		



4	Audited Financial Statements and Tax Compliance Certificate		
5	Organization's CR12 from indicating the beneficial owners		
Note: Please provide any other additional information that Safaricom should be aware of.			

1.4. Next Steps

- a. Evaluation of the Expression of Interest submission
- b. Shortlisting of Vendors
- c. Prequalification of shortlisted Vendors (where applicable)
- d. Issue Request for Proposal tender document

Responses

Vendors are advised to submit their responses via return email by **Noon (East African Time)** by **Thursday 24th November 2022** to Pmokaya@safaricom.co.ke;

NOTE:

- This is not a tender
- Only the suppliers who provide the requested details will be considered for further discussions,
- No prices should be provided with this EOI,
- Safaricom reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged into, other than for the purpose of informing the bidders of the outcome of the process