

**SAFARICOM PLC
P.O. BOX 66827-00800 WESTLANDS
NAIROBI, KENYA
TEL +254 722 000000
FAX +254 722 00 4202**

EXPRESSION OF INTEREST

LEASING OF MOTOR VEHICLES

Document Release Date : 27th July, 2023
Closing Date for Receipt of EOI : 4th August, 2023

1. INTRODUCTION

Safaricom is the leading integrated communication services provider in Kenya and has a steadily growing subscriber base. The company is continuously expanding and upgrading its systems and processes to meet the changing needs of its customers. To meet this objective Safaricom continuously seeks to partner with competent suppliers and service providers for supply of services.

Safaricom Limited is seeking Expressions of Interest (EOI) from qualified and reputable Kenyan companies of renowned brands for the Leasing of Motor Vehicles.

2. AIMS AND OBJECTIVES

This Expression of Interest (EOI) document is intended to lead to the identification of qualified and reputable Kenyan Companies of renowned brands who can demonstrate having sufficient capacity and experience to Lease, Maintain and Repair Vehicles in the best possible way and in a manner that enables Safaricom to meet its expectations, through a Lease.

Safaricom is therefore soliciting from interested companies an Expression of Interest clearly showing the following:

- a. Vehicles that the company offers;
 - i. A list of double cabin pick-ups and single cabs
 - ii. A list of cross overs or mid-range SUVs
 - iii. A list of full range SUVs
 - iv. A list of saloons
 - v. A list of shuttles, buses and/or vans
 - vi. A list of lorry or truck
- b. The profile of the company detailing the years of experience as prime service provider of Supply and Maintenance of Motor Vehicles, Certificate of incorporation, and organization structure and tax compliance
- c. Financial statements for the last 2 years audited by a licensed auditor
- d. List of corporate clients where firm has offered similar services in the last 2 years - (Provide Contact Details, recommendation letter/ contracts)
- e. Geographical Presence - Details of your presence across all regions in Kenya - head Offices, offices and Maintenance centres
- f. Valid operating Permits and licenses - The firm's license from relevant and recognized licensing bodies to carry out Leasing of Motor Vehicles (attach supporting documents i.e., valid registration certificates/ valid licenses).
- g. Signed Company health and safety policy, processes and procedures

3. SCOPE

- The Leasing of;
 - a. Double Cabin Pick Ups
 - b. Cross overs and/or mid-range SUVs
 - c. Full SUVs
 - d. Saloon
 - e. Buses and van
 - f. Truck or lorry
- Maintenance and Repairs of supplied double cabin pick-ups, single cabin, cross overs and/or mid-range SUVs, saloon, buses, van, and trucks

4. SUBMISSION OF RESPONSES

Interested suppliers should submitted their response to this EOI in soft copy addressed to the attention of the Senior Manager Purchasing. The EOI should be emailed to (CKiteme@Safaricom.co.ke) **on or before 4th August, 2023.**

5. NEXT STEPS

- Review of submitted Expressions of Interests
- Prequalification of shortlisted suppliers
- Issuing of tender to prequalified suppliers

NOTE:

- Only the suppliers who meet our minimum requirements will be considered for further discussions
- **No prices should be provided with this EOI**
- Safaricom reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged into, other than for the purpose of informing the bidders of the outcome of the process.
- Safaricom and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the documents and information submitted in connection with this application