

Expression of Interest - Provision of Sustainable Waste Management

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Closing Date for Receipt of EOI : **20th July, 2023**

1. Introduction

In line with Safaricom's SDG agenda, Safaricom has in place a Sustainable Waste Management policy that ensures the delivery of a cost-effective and environmentally sound waste management program that foster Circular Economy.

This policy ensures that within the defined scope of the environmental management program:

- Safaricom advances End to End management of waste in an efficient, equitable, and environmentally friendly manner, consistent with the statutory requirements by:
 - Significantly reducing the amount of generated waste requiring disposal through increased source reduction, reuse, recycling
 - Delivering sound and cost-effective solutions for waste management
- Build partnerships that foster sound waste management in line with the SDG agenda Goal 12 (Responsible Production and Consumption)

2. Aims And Objectives

This Expression of Interest (EOI) is intended to lead to the identification of suppliers that have sufficient capacity to provide Sustainable Waste Management service in the best possible way and in a manner that enables Safaricom to meet its expectations.

Safaricom is therefore soliciting from interested companies an Expression of Interest clearly showing the following:

- A company profile detailing the years of experience as a provider of Sustainable waste management and the geographical scope.
- Valid NEMA LICENCES as listed below.
 1. Licence to own/ operate a waste treatment plant/ disposal site covering the below types of waste.
 - Non-Hazardous/ Non-industrial / Non-Toxic / Non-Medical waste
 - Hazardous waste
 - Organic waste
 - Plastic waste
 2. Environmental impact assessment licence for the waste management facility
 3. Vehicle licence to transport waste within the county from NEMA.
 4. Vehicle licence to transport waste; Trans- County movement of waste.
 5. NEMA clearance certificate to use plastic bag bin liners.
- List of company owned fleet (Copies of logbooks required to support the list)
- Geographical presence – Locations of Waste sorting sites /yards and contact person across the country.
- Detailed waste handling procedures for all waste categories listed, Cartons and paper, plastic, Glasses, metal, Textiles, Organic, hazardous waste, residual and construction waste.



- List of waste recycling partners for the different categories of waste listed: Cartons and paper, plastic, Glasses, metal, Textiles, Organic, hazardous waste, residual and construction waste.
- Current list of clients where Sustainable waste management Services have been provided. The details to be provided as below.

| Name of Clients | Location of client | Scopes of waste handled | No. Years Service been Provided | Presence of an in-house waste sorting site (Yes/ No) |
|-----------------|--------------------|-------------------------|---------------------------------|---|
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3. Scope

The general scope for provision of sustainable waste management services shall include but shall not be limited to:

- Ensure waste generated from Safaricom facilities and operations are collected, transported, reused, recycled, and composted and where there is no technology to manage, incinerate waste (residual waste) in consistent with the Sustainable Waste Management Act 2022 requirements.
- Ensure waste is collected in line with an approved waste collection schedule.
- Ensure seamless sorting of waste at the source (Safaricom facilities) in line with Sustainable Waste Management Act 2022.
- Daily Weighing of different streams of waste and keeping records of the same on counter book.
- monthly waste management report to be submitted to Safaricom in the format that will be agreed upon.
- Provide traceability of all the products that came out of the waste as well as the by-products.
- Ensure that the vehicles collecting waste from Safaricom Facilities are in serviceable condition, licensed by NEMA / County Government for the job and well designed for waste collection and transportation.
- Maintain confidentiality of all documents collected as waste for disposal.
- Ensure that all mandatory health and safety requirements for the recycling process are maintained including provision of the right safety gear and machinery safety.
- Provide bin liners, sacks and storage bins in the agreed specifications and quantity.
- Annual calibration of weighing scales and acquire certificate.
- Provide sorting tables and holding trollies.
- Provision of PPE (Personal Protective equipment and appropriate signage's). The PPEs should include but not limited to, safety boots, Facemasks, Gloves, dustcoat.
- 100% Compliance to Occupational health and safety ACT 2007, WIBA ACT 2007, and subsidiary legislations (Factories and other places of work, First Aid rule 1977, Fire risk reduction rule 2007, Medical examination rule 2005, safety and health committee rule 2004, Hazardous substance rules 2007, Public health act CAP 242, food drugs and chemical substance NEMA Pest CP ACT CAP 346, Environmental Management and coordination ACT No 8, 99
- 100% compliance to Sustainable Waste Management ACT 2022
- Provide Business Continuity Plan (BCP) document.

- q. Provide Material Safety Data Sheet (MSDS) for the detergents used to clean the sorting areas.
- r. Provide detailed Standard Operating Procedures (SOPS) for the different waste streams.
- s. Provide the occupational safety and health risk treatment plan for the project for review and approval by Safaricom prior to commencement of any work, and to keep the plan updated during the life of the project.
- t. In accordance with the Sustainable Development Goals (SDG) goal number 12 (Responsible Consumption and Production), Safaricom collects data on waste management. The service provider will therefore be expected to share data with Safaricom on their operations in line with this project. Key areas will be: -
 - What type of waste was produced while executing this work?
 - How much of such waste was produced.
 - How the waste was disposed of:
 - (i) Reused
 - (ii) Recycled
 - (iii) Composted
 - (iv) Incinerated
 - (v) Taken to dumpsite.

4. Scope Responsibility Matrix

| ID | Role Description | Safaricom | Supplier |
|----|--|-----------|----------|
| 1 | Provision of labour required to carry out the on-site and off-site waste sorting | | X |
| 2 | Provision of uniform and PPE's for on-site waste sorters | | X |
| 3 | Provision of waste consumables (Sacks and Bin liners) and signages at the waste sorting area | | X |
| 4 | Maintenance and repair of the onsite waste handling equipment | | X |
| 5 | Provision of Waste bins and waste collection bags and garbage collection services at selected shops, regional offices and MSR | X | |
| 6 | Segregation of Waste generated from Safaricom facilities | X | |
| 7 | Seamless reception of segregated waste from Safaricom. | | X |
| 8 | Weighing of the different waste stream and same information relayed to Safaricom | | X |
| 9 | Doing Further sorting of segregated waste from Safaricom | | X |
| 10 | Ensuring that the vehicles collect the waste from our premises should be in serviceable condition, licensed for the job as well designed to carry out such activity | X | X |
| 11 | Maintaining confidentiality of the all items received | X | X |
| 12 | Disposal of the segregated waste collected from Safaricom in accordance with the Safaricom Integrated Waste Management Policy and any other relevant regulations | | X |
| 13 | Ensure that waste generated from facilities and operations is collected, transported, recycled, reused and/or disposed in an efficient and environmentally friendly manner, consistent with the statutory requirements | X | X |

| | | | |
|----|--|---|---|
| 14 | Providing traceability of all the products that came out of the waste as well as by-products | | X |
| 15 | Providing reports as required by Safaricom | | X |
| 16 | Provision of consumables incidental to the waste collection and sorting | | X |
| 17 | Bearing the cost of services offered | X | |

5. Schedule Of Premises

- Safaricom has 7 main office blocks, 2 Regional Offices, 13 switches and 51 retail shops which are located across Nairobi, Mt. Kenya, Western/Nyanza, Coast and Rift Valley.

6. The requirements for provision of Sustainable Waste Management services include:

- Valid NEMA licenses:
 - Licence to own/ operate a waste treatment plant/ disposal site covering the below types of waste.
 - Non-Hazardous/ Non-industrial / Non-Toxic / Non-Medical waste
 - Hazardous waste
 - Organic waste
 - Plastic waste
 - Environmental impact assessment licence for the waste management facility
 - Vehicle licence to transport waste within the county from NEMA.
 - Vehicle licence to transport waste; Trans- County movement of waste.
 - NEMA clearance certificate to use plastic bag bin liners.
 - Certificate of good conduct for all waste sorters
 - Waste sorting site/yard
 - Waste transport vehicles
 - Waste handling equipment (Measuring scales)
 - Waste consumables (Sacks, Bin liners)

7. Submission Of Responses

Interested suppliers should submit their response to this RFI in soft copy addressed to the attention of the Category Sourcing Manager. The EOI should be emailed to <CKiteme@Safaricom.co.ke> **not later than 20th July, 2023 at 6:00 PM (Kenyan Time)**

8. Next Steps

- Review of submitted Expressions of Interest
- Impromptu site visits at the waste plants
- Prequalification of shortlisted suppliers
- Issuing of tender to prequalified suppliers

NOTE:

- This is not a tender
- Only the suppliers who provide the required details will be considered for further discussions
- No prices should be provided with this EOI
- Safaricom reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no



correspondence will be engaged into, other than for the purpose of informing the bidders of the outcome of the process