



# Expression of Interest- Vehicle Maintenance and Repair Services

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**Document Release Date**

**27<sup>th</sup> February 2024**

**Closing Date for Receipt of EOI**

**12<sup>th</sup> March 2024**

## 1. INTRODUCTION

Safaricom is the leading integrated communication services provider in Kenya and has a steadily growing subscriber base. The company is continuously expanding and upgrading its systems and processes to meet the changing needs of its customers. To meet this objective Safaricom continuously seeks to partner with competent suppliers and service providers for the supply of various goods and services. Safaricom Plc is seeking Expressions of Interest (EOI) from qualified and reputable garages to provide Vehicle Maintenance and Repair services.

## 2. AIMS AND OBJECTIVES

This Expression of Interest (EOI) document is intended to lead to the identification of qualified and reputable garages who can demonstrably having sufficient capacity and experience to provide Vehicle Maintenance and Repair services.

Safaricom is therefore soliciting from interested companies an Expression of Interest clearly showing the following.

- Details of the garage main location and contract details
- List of branches / dealers countywide
- Services offered by the garage and state area of specialty if any.
- Technical proficiency to diagnose motor vehicle problems/malfunctions.
- Years of experience in providing garage services.
- A list of Insurance companies that the garage is accredited/Approved by
- **Registration with any industry associations (KEMRA)**
- Spare parts availability and proof of dealership
- Company Occupational Health and Safety standards and policies
- List of current corporate clients
- Legal documents- Valid Tax compliance, Certificate of Registration, License, Insurance

## 3. SUBMISSION OF RESPONSES

Interested suppliers should submitted their response to this via the portal. Any questions regarding the EOI should be emailed to [CKiteme@Safaricom.co.ke](mailto:CKiteme@Safaricom.co.ke) and copied to [ewere@safaricom.co.ke](mailto:ewere@safaricom.co.ke) on or before **12th March 2024**.

## 4. NEXT STEPS

- Review of submitted Expressions of Interests

- Prequalification of shortlisted suppliers
- Issuing of tender to prequalified suppliers.

**NOTE:**

- Only the suppliers who meet our minimum requirements will be considered for further discussions.
- Safaricom reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged into, other than for the purpose of informing the bidders of the outcome of the process.
- Safaricom and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the documents and information submitted in connection with this application.

Similar Requirements relating to this EOI are accessible via the below link. Kindly review all instructions on this document before proceeding to submit.

[RFI: 1398 - Negotiations - Oracle Fusion Cloud Applications \(oraclecloud.com\)](https://egjd.fa.us6.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000002465003)

**Important Instructions**

a) All new and participating suppliers for this EOI will be expected to register as new suppliers via the below link

**<https://egjd.fa.us6.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000002465003>**

b) Note that the responses to this RFI are to be submitted via the Safaricom i-sourcing portal. **e-mail responses may not be considered.**

c) Companies in the SIG categories are encouraged to apply

d) The responses to this EOI are to be submitted via the Safaricom i-sourcing portal and e-mail responses WILL NOT BE CONSIDERED.

d) **For existing suppliers**, Once logged in, all interested suppliers can access the EOI by following below steps:

e) Supplier Portal>>Negotiations>>View Negotiations>>\*Invitation Received (pick number 1398)>> Search.

f) The EOI response **should not** include pricing/commercial proposal

g) All responses should be provided in standard file formats i.e., XLSs, DOC(X) and PDF.

h) Any link submitted together with the documentation should lead to an MS OneDrive folder and not Google Drive or WeTransfer. Submissions with links to platforms other than MS OneDrive will not be accessible on our end and will not be considered.

i) Any costs associated with the preparation and submission of the response to the EOI shall be borne by the vendor.