



**EOI-Supply Tyres, Batteries and Shocks for Company Vehicles**

**Document Release Date: 13<sup>th</sup> February 2024**

**Last Date for Receipt of Proposals: 20<sup>th</sup> February 2024**

## 1. INTRODUCTION

Safaricom Limited is a leading telecommunications company offering a comprehensive range of integrated telecommunication services, including mobile and fixed Voice, SMS, Data, Internet, and Mobile money (M-PESA) to over 30 million subscribers. Safaricom currently holds a market share of 67% and commands the widest mobile network coverage enabling it to maintain its position as the region's mobile market leader. Our efforts are geared towards positively impacting the lives of those in the communities around us and thus we strive to change the present to improve the future.

Safaricom requires the services of a reputable firm to Supply Tyres, Batteries and Shocks for Company Vehicles. The successful supplier will be required to provide these services country wide.

This document constitutes the formal Request for Expressions of Interest (EOI) for Supply Tyres, Batteries and Shocks for Company vehicles and is being availed via the Safaricom iSupplier portal. This is a closed solicitation meant for your company and a select few, thus details should not be transferred, or information shared with any other company. Please confirm your interest in submitting an Expressions of Interest towards this EOI by acknowledging receipt & participation via the Safaricom iSupplier portal.

## 2. AIMS AND OBJECTIVES

Safaricom Limited operates a fleet of 473 vehicles scattered across the country. The fleet is managed centrally by the Fleet and Travel team. This Expression of Interest (EOI) document is intended to lead to the identification of suppliers that can demonstrable having sufficient capacity to provide these services in the best possible way and in a manner that enables Safaricom to meets its expectations.

Safaricom is therefore soliciting from interested companies an Expression of Interest clearly showing the following:

- Locations of tyre centers country wide clearly indicating the exact locations.
- Tyre labs Locations countrywide.
- Partnerships with tyre disposal companies
- Authority from manufactures and relevant authorities to offer such services (Provide evidence of compliance with statutory requirements, certification and all other relevant licenses).
- CV's of key staff that are directly contracted by the company to inspect vehicles and fit in the tyres, batteries and shocks
- Current list of clients where similar services are provided.
- Years of experience as prime service providers
- Company Health and Safety policy, processes and procedures

You will find this as questions on the Safaricom iSupplier portal. Please take your time to properly review and answer the questions contained therein. Suppliers not familiar with the iSupplier portal may directly request for a training session in writing upon receipt of this EOI.

## 3. SCOPE OF SERVICE

- The supplier will be expected to carry out the following pit stop services, but not limited to;
  - Compressive vehicle Inspection and reporting.
  - Tyre fitting and tyre rotation
  - Tyre digital wheel alignment, wheel Balancing, caster camber balancing
  - Tyre pressure Adjustment to the recommended PSI
  - Assess the condition of battery and replace where necessary.
  - Assess the condition of the suspension including shocks and replace where necessary.
  - Tyre repair puncture as a value add.

#### **4. RESPONSIBILITIES**

It is the responsibility of the contractor to show commitment to providing consistent high quality services throughout its countrywide locations.

The supplier must ensure;

- After delivery service - Ensure tenacious follow-ups of staff concerns.
- Environmental conservation - Preserving and caring for the environment as a moral imperative and part and parcel of sound business practices, developed and rolled out initiatives to minimize our business's environmental impact and promote environmental awareness.
- Health & Safety – Should be committed to ensuring the health and safety of all, by use of appropriate PPE & PPC.

#### **5. SUBMISSION OF RESPONSES**

Important Instructions on Enquiries and submission of Responses:

a) The responses to this EOI are to be submitted via the Safaricom i-sourcing portal and email responses WILL NOT BE CONSIDERED.

b) All suppliers not registered with Safaricom and would like to participate in this EOI will be expected to register as new suppliers via the below link to be able to access the EOI.

<https://egjd.fa.us6.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuId=300000002465003>

c) All registered suppliers who would like to participate in this EOI can access the EOI through below link.

[RFI: 1399 - Negotiations - Oracle Fusion Cloud Applications \(oraclecloud.com\)](#)

d) For any support/enquiries relating to this EOI, kindly send an email to [ckiteme@safaricom.co.ke](mailto:ckiteme@safaricom.co.ke). And [ewere@safaricom.co.ke](mailto:ewere@safaricom.co.ke)

e) Once logged in, all interested suppliers can access the EOI by following below steps: Supplier Portal>>Negotiations>>View Negotiations>>\*Invitation Received (pick NO)>> Search.

f) The EOI response should not include pricing/commercial proposal.

g) All responses should be provided in standard file formats i.e., XLSs, DOC(X) and PDF. Any link submitted together with the documentation should lead to an MS OneDrive folder and not Google Drive or WeTransfer. Submissions with links to platforms other than MS OneDrive will not be accessible on our end and will not be considered. h) Any costs associated with the preparation and submission of the response to the EOI shall be borne by the vendor

#### **6. NEXT STEPS**

- Review of submitted Expressions of Interest
- Prequalification of shortlisted suppliers

- Issuing of tender to prequalified suppliers

**NOTE:**

- Only the suppliers who meet our minimum requirements will be considered for further discussions
- No prices should be provided with this EOI
- Safaricom reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged into, other than for the purpose of informing the bidders of the outcome of the process.
- Safaricom and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the documents and information submitted in connection with this application