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## **EXPRESSION OF INTEREST**

### **Provision of Lead Consultancy Services**

**Document Release Date: Friday, 23<sup>rd</sup> June 2023**

**Last Date for Receipt of EOI: Noon (East African Time), Friday 30<sup>th</sup> June 2023**

#### **1.1. Introduction**

Safaricom Plc is the leading integrated communication and financial services provider in Kenya, with a steadily growing subscriber base. The company is continuously expanding and reviewing its business, to meet the changing competitive landscapes, needs, and profiles of its customers.

Our efforts are geared towards positively affecting the lives of those in the communities around us and thus we strive to change the present to improve the future. We intend to change our retail space concept to an experience center. The vision is to deliver an environment where the physical and digital world comes together, and customers can move seamlessly between them.

To this end, Safaricom Plc intends to engage the services of reputable supplier(s) for **Lead Consultancy services**. The lead consultancy will offer the following services, Architect, Interior designer, Civil engineer, Mechanical & Electrical Engineer.

**EOI- Provision of Lead Consultancy Services**



If the firm consider that it does not have all the expertise for the assignment, it may obtain a full range of expertise by associating with individual consultant(s) and / or other firms or entities in a joint venture or sub consultancy as appropriate. Safaricom is therefore soliciting Expressions of Interest (EOI) from interested qualified providers.

## **1.2. Background and EOI Requirements**

Safaricom outsources Lead Consultancy services to professional firms, who offer specialized services in line with agreed terms of reference to realize company projects. This requirement is for the identification of a suitable firm(s) to offer Consultancy services as consortium for both new and revamp projects. The service will be required on need base and the roles under this scope of work is outlined.

1. Receiving customer brief and interpreting
2. Developing concept
3. Pitching the concept
4. Developing the detail design
5. Cost estimates
6. Tender document and evaluation
7. Overseeing project implementation.
8. Testing and commissioning
9. Handover process and documentation
10. Ensuring rectification are done during the DLP



### 1.3. Submission of Responses

The Expression of Interest proposal should be submitted in the below format:

	Requirement	Response	Comments & Attachments
1	Tax compliance for Lead consultant firm (Mandatory) attach valid certificate		
2	Professional Registration Certificate MUST be valid (Mandatory)		
3	MOU for partnership in case of joint venture (Mandatory)		
4	List of corporate clients where firm has offered similar services- (Provide Contact Details, project value, attach recommendation letter/ contracts)		
5	Experience in IT network infrastructure design- project with 90% digital -attach recommendation letters for successful delivery		
6	Key personnel ICT engineer		
<b>Note: Please provide any other other information that Safaricom should be aware of.</b>			

### 1.4. Next Steps

- a. Evaluation of the Expression of Interest submission
- b. Shortlisting of Vendors
- c. Prequalification of shortlisted Vendors (where applicable)
- d. Issue Request for Proposal tender document

### Responses

Vendors are advised to submit their responses via return email by **Noon (East African Time)** on **Friday, 30<sup>th</sup> June 2023** to [Pmokaya@safaricom.co.ke](mailto:Pmokaya@safaricom.co.ke);



**NOTE:**

- This is not tender.
- Only the suppliers who provide the requested details will be considered for further discussions,
- No prices should be provided with this EOI,
- Safaricom reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged into, other than for the purpose of informing the bidders of the outcome of the process.