



SAFARICOM PLC P.O. BOX 66827-00800 WESTLANDS
NAIROBI, KENYA
TEL +254 722 000000
FAX +254 722 00 4202

EXPRESSION OF INTEREST

Fabrication and Supply of Custom Made Furniture

Document Release Date: Wednesday, 4th October 2023

Last Date for Receipt of EOI: Noon (East African Time), Tuesday, 10th October 2023

1.1. Introduction

Safaricom Plc is the leading integrated communication and financial services provider in Kenya, with a steadily growing subscriber base. The company is continuously expanding and reviewing its business, to meet the changing competitive landscapes, needs, and profiles of its customers.

Our efforts are geared towards positively impacting the lives of those in the communities around us and thus we strive to change the present to improve the future.

To this end, Safaricom Plc intends to engage the services of reputable supplier(s) for fabrication of **Custom-Made Furniture**. Safaricom is therefore soliciting Expressions of Interest (EOI) from interested qualified providers.



1.2. Background and EOI Requirements

Safaricom outsources for fabrication of Custom-Made Furniture works to professional firms, who offer specialized services in line with agreed terms of reference to realize company projects. This requirement is for the identification of a suitable firms to offer Custom Made Furniture for both new and revamp projects. The service will be required on need basis and the roles under this scope of work are outlined below:

1. Develop working drawing.
2. Provision of qualified manpower
3. Procurement of quality materials
4. Developing project implementation to align with the Main Contractor plan.
5. Work with other contractors
6. Site commissioning and hand over including AS built drawings.
7. Attending defects during DLP.

1.3. Submission of Responses

The Expression of Interest proposal should be submitted in the below format:

	Requirement	Response	Comments & Attachments
1	Tax compliance (Mandatory) attach valid certificate		
2	List of corporate clients where firm has offered similar services- (Provide Contact Details, project value, attach recommendation letter/ contracts)		
3	Key personnel (recently signed CVs for the project lead)		
4	Evidence of fully equipped workshop with modern equipment for cutting, pressing, laminating, and lipping – Proof of ownership of workshop and equipment		
5	Requirement for bidder to have certified internal health & safety manager (recently signed cv and testimonials)		
<p>Note: Please provide any other additional information that Safaricom should be aware of.</p>			



1.4. Next Steps

- a. Evaluation of the Expression of Interest submission
- b. Shortlisting of Vendors
- c. Prequalification of shortlisted Vendors (where applicable)
- d. Issue Request for Proposal tender document

Responses

Vendors are advised to submit their responses via return email by **Noon (East African Time) on Tuesday, 10th October 2023** to Pmokaya@safaricom.co.ke;

NOTE:

- This is not tender.
- Only the suppliers who provide the requested details will be considered for further discussions,
- No prices should be provided with this EOI,
- Safaricom reserves, at its sole discretion, the right to select or reject, either in totality or partially, any or all proposals made in the context of this EOI. Any such decisions made will be final and no correspondence will be engaged into, other than for the purpose of informing the bidders of the outcome of the process.